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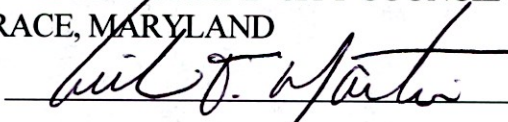
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1 June 30, 2018.  
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4 ATTEST:

THE MAYOR AND CITY COUNCIL

5  OF HAVRE DE GRACE, MARYLAND  
6



7 PATRICK D. SYPOLT  
8 DIRECTOR OF ADMINISTRATION

WILLIAM T. MARTIN  
MAYOR

9 Introduced: 06/05/17

10 Public Hearing: 06/12/17

11 Second Reading 6/19/17  
12



## ANNUAL BUDGET FISCAL YEAR 2018

William T. Martin, Mayor

*Members of the City Council:*

David W. Glenn, Council President

Stephen J. Gamatoria

Michael R. Hitchings

David A. Martin

Jason G. Robertson

Monica A. Worrell

# Fund 1 - General Fund



FY 2018 vs FY 2017 vs FY 2016

	GENERAL FUND			Page
	ORIG. BGT. FY 2017	CURR. BGT. FY 2017	REQUESTED FY 2018	
<b>Operating Revenues</b>				
Taxes and Penalties	\$10,112,300	\$10,218,500	\$10,339,100	1
Intergovernmental	757,300	757,300	752,600	1
Licenses and Permits	231,200	231,200	257,900	1
Service Fees	98,000	98,000	108,100	1
Fines and Forfeitures	11,200	11,200	6,700	1
Grants	3,752,200	3,788,400	1,516,300	2
Miscellaneous	197,100	211,900	288,600	2
	<u>15,159,300</u>	<u>15,316,500</u>	<u>13,269,300</u>	
<b>Operating Expenses</b>				
Mayor	13,000	13,000	13,000	3
City Council	66,300	66,300	66,300	4
Administration	1,297,700	1,297,700	1,334,300	5-6
Registration & Elections	5,500	5,500	5,500	7
Legal Services	90,400	90,400	90,400	7
Casualty & Liability Insurance	124,700	124,700	124,700	7
Economic Development	361,300	361,300	380,000	8
Finance	727,200	727,200	719,400	9
Planning and Code Enforcement	780,700	780,700	640,700	10
Public Safety	5,252,100	5,252,100	5,094,700	11-12
Public Works	3,296,000	3,321,000	3,538,500	13-16
Service Organizations	3,500	13,500	12,500	17
Museums	75,000	75,000	75,000	17
Civic Groups	118,500	153,500	113,500	17
Ambulance Corps	96,600	96,600	96,600	17
Susquehanna Hose Co.	475,700	500,700	500,700	17
	<u>12,784,200</u>	<u>12,879,200</u>	<u>12,805,800</u>	
<b>Capital Expenses</b>				
Capital Equipment	525,000	246,700	155,500	19
Capital Projects	2,398,200	2,554,400	1,113,400	19
Debt Service	551,200	494,400	518,500	18
	<u>3,474,400</u>	<u>3,295,500</u>	<u>1,787,400</u>	
	<u>16,258,600</u>	<u>16,174,700</u>	<u>14,593,200</u>	
Fund Increase/(Decrease)	(1,099,300)	(858,200)	(1,323,900)	
Beginning Balance	936,200	721,700	118,900	2
Fund Transfers/Reserves	163,100	136,500	1,205,000	2
<b>Fund Excess/ (Deficiency)</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

**GENERAL FUND OPERATING REVENUES**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2017</b>	<b>Current Budget FY 2017</b>	<b>Requested Budget FY 2018</b>
<b>TAXES</b>				
01-0001-41-01	Real Property Taxes	7,812,700	7,918,900	7,948,500
01-0001-41-06	Critical Area Tax	41,000	41,000	40,900
01-0001-41-12	Pers Prop, Unincorporated	5,300	5,300	10,900
01-0001-41-13	Pers Prop, RR/Utilities	172,700	172,700	172,700
01-0001-41-14	Pers Prop, Incorporated	372,900	372,900	323,400
01-0001-41-20	Penalties, Real Property	58,300	58,300	50,700
01-0001-41-23	Penalties, Personal Property Taxes	17,900	17,900	12,300
01-0001-41-41	Income Tax - City Share	1,468,000	1,468,000	1,661,400
01-0001-41-58	Pole and Conduit Tax	66,300	66,300	67,900
01-0001-41-61	Admissions & Amusements	12,900	12,900	3,600
01-0001-41-62	Hotel/Motel Tax	63,000	63,000	30,200
01-0001-41-95	County Pmts In Lieu of Taxes	21,300	21,300	16,600
	<b>Subtotal - Taxes</b>	<b>10,112,300</b>	<b>10,218,500</b>	<b>10,339,100</b>
<b>INTERGOVERNMENTAL</b>				
01-0001-43-33	State Police Protection	272,700	272,700	272,700
01-0001-43-51	Highway User Fees	418,700	418,700	414,500
01-0001-43-63	Enterprise Zone Credit Reimb	65,900	65,900	65,400
	<b>Subtotal - Intergovernmental</b>	<b>757,300</b>	<b>757,300</b>	<b>752,600</b>
<b>LICENSES AND PERMITS</b>				
01-0001-42-21	Beer, Wine, Liquor License	5,800	5,800	10,900
01-0001-42-23	Trader Licenses	7,500	7,500	4,400
01-0001-42-32	Building Permits	75,100	75,100	87,900
01-0001-42-34	Cable TV License Fee	142,800	142,800	154,700
01-0001-42-41	Bicycle Permits			
	<b>Subtotal - Licenses/Permits</b>	<b>231,200</b>	<b>231,200</b>	<b>257,900</b>
<b>GENERAL SERVICE FEES</b>				
01-0001-44-15	Rent - American Tower	39,300	39,300	39,300
01-0001-44-16	Rent - Visitors Center	1,000	1,000	1,000
01-0001-44-30	Rent-Tydings Concession	8,600	8,600	8,600
01-0001-44-32	Lease Chiaparielli's/DMC Prop	1,400	1,400	1,400
01-0001-44-37	Candidate Filing Fees	300	300	400
01-0001-44-43	Engineering Svcs. Reimb.	2,500	2,500	2,500
01-0001-44-49	Firing Range Rental-Unbilled	32,900	32,900	32,900
01-0001-44-51	Firing Range Reimbursement-Billed	6,600	6,600	12,100
01-0001-44-52	Administrative Fees	4,000	4,000	8,700
01-0001-44-54	Board of Appeals Fees	1,400	1,400	1,200
	<b>Subtotal - Service Fees</b>	<b>98,000</b>	<b>98,000</b>	<b>108,100</b>
<b>FINES/FORFEITURES</b>				
01-0001-45-01	City Ord Violations	10,100	10,100	5,100
01-0001-45-02	Police Misc Income	1,100	1,100	1,600
	<b>Subtotal - Fines/Forfeitures</b>	<b>11,200</b>	<b>11,200</b>	<b>6,700</b>



**GENERAL FUND OPERATING REVENUES**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2017</b>	<b>Current Budget FY 2017</b>	<b>Requested Budget FY 2018</b>
<b>GRANTS</b>				
01-0001-48-34	State Legislature Grant			34,600
01-0001-48-36	MHAA Grant	5,000	5,000	
01-0001-48-37	SHA Grants		136,200	
01-0001-48-52	MEMA/FEMA Grant			
01-0001-48-65	County Grants - Fin. Inst.	5,100	5,100	5,100
01-0001-48-75	County Grants - Parks & Rec.		200,000	319,800
01-0001-48-80	County Grants - Police Diff.	1,224,100	1,224,100	1,149,000
01-0001-48-81	Mini Police Grants	18,000	18,000	7,800
01-0001-48-96	DNR Open Space Grants	100,000	100,000	
01-0001-48-98	Community Legacy Grant	300,000		
01-0001-49-27	DHCD Bond Proceeds	2,100,000	2,100,000	
	<b>Subtotal - Grants</b>	<b>3,752,200</b>	<b>3,788,400</b>	<b>1,516,300</b>
<b>MISCELLANEOUS</b>				
01-0001-46-04	Contrib & Donations	1,700	1,700	1,700
01-0001-46-08	Sale of Surplus Property	1,600	1,600	6,800
01-0001-46-22	Interest Income			300
01-0001-46-23	CD Interest	2,400	2,400	2,400
01-0001-46-28	Misc Revenues	19,100	19,100	16,300
01-0001-46-29	Misc Revenues - Billed	4,100	4,100	51,100
01-0001-46-39	Expense Reimbursements - Billed	37,700	37,700	27,000
01-0001-46-40	Expense Reimbursement	110,600	125,400	158,600
01-0001-46-50	Misc AR Penalties	10,000	10,000	9,400
01-0001-46-76	Tourism Sales	2,400	2,400	10,000
01-0001-46-77	Tourism Advertising Revenue	800	800	700
01-0001-46-78	Tourism Advertising - Guide	6,700	6,700	4,300
	<b>Subtotal - Miscellaneous</b>	<b>197,100</b>	<b>211,900</b>	<b>288,600</b>
<b>TRANSFERS IN/(OUT)</b>				
01-0001-49-43	Distributed Expenses	950,800	1,002,300	1,020,400
01-0001-48-98	Fund Transfers (Promenade)	135,000		60,000
01-0001-48-98	Fund Transfers (Critical Area)	41,000	41,000	75,500
01-0001-48-98	Fund Transfers (Slip User)	150,000	175,000	175,000
01-0001-48-98	Fund Transfers (Emergency)	(84,200)	(84,200)	
01-0001-48-98	Fund Transfers (Police Reserve)		31,900	
01-0001-48-98	Fund Transfers (Community Ctr.)			6,000
01-0001-49-98	Short Term Enterprise Fund	(1,029,500)	(1,029,500)	(131,900)
01-0001-49-98	Unrestricted Fund Balance	936,200	721,700	118,900
	<b>Subtotal - Transfers/Reserves</b>	<b>1,099,300</b>	<b>858,200</b>	<b>1,323,900</b>
	<b>TOTAL REVENUES</b>	<b>16,258,600</b>	<b>16,174,700</b>	<b>14,593,200</b>

## MAYOR

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1031-5001	Salaries - Regular Time	7,800	7,800	7,800
01-1031-5022	FICA Expense	600	600	600
01-1031-5031	Workman's Comp	100	100	100
	<i>Subtotal - Employee</i>	<i>8,500</i>	<i>8,500</i>	<i>8,500</i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1031-6276	Professional Services	300	300	300
01-1031-6277	Travel Expense	1,400	1,400	1,400
01-1031-6282	Office Supplies	400	400	400
01-1031-6283	Public Relations	2,400	2,400	2,400
	<i>Subtotal - Non-Employee</i>	<i>4,500</i>	<i>4,500</i>	<i>4,500</i>
	<b>TOTAL - MAYOR</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>



## CITY COUNCIL

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1011-5001	Salaries - Regular Time	31,200	31,200	31,200
01-1011-5022	FICA Expense	2,400	2,400	2,400
01-1011-5031	Workman's Comp	100	100	100
	<i>Subtotal - Employee</i>	<i>33,700</i>	<i>33,700</i>	<i>33,700</i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1011-6062	Dues and Subscriptions	14,600	14,600	14,600
01-1011-6070	Printing and Publishing	800	800	800
01-1011-6277	Travel Expense	5,900	5,900	5,900
01-1011-6283	Public Relations	10,800	10,800	10,800
01-1011-6290	Misc Operating Costs	500	500	500
	<i>Subtotal - Non-Employee</i>	<i>32,600</i>	<i>32,600</i>	<i>32,600</i>
	<b>TOTAL - CITY COUNCIL</b>	<b>66,300</b>	<b>66,300</b>	<b>66,300</b>

# ADMINISTRATION OFFICES

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1091-5001	Salaries - Regular Time	490,000	490,000	512,900
01-1091-5004	Salaries - Overtime	4,300	4,300	2,000
01-1091-5013	Salaries - Sick Leave	25,600	25,600	27,200
01-1091-5016	Salaries - Annual Leave	45,200	45,200	41,000
01-1091-5019	Salaries - Personal Leave	8,500	8,500	9,100
01-1091-5022	FICA Expense	43,900	43,900	45,300
01-1091-5028	Hospitalization	89,600	89,600	97,600
01-1091-5030	Retirees' Medical Benefits	114,700	114,700	98,000
01-1091-5031	Workman's Comp	700	700	800
01-1091-5040	Retirement	21,600	21,600	25,200
01-1091-5045	Actuarial & Pension Services	3,800	3,800	4,200
	<b>Subtotal - Employee</b>	<b>847,900</b>	<b>847,900</b>	<b>863,300</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1091-6025	Medical Testing & Supplies	10,000	10,000	14,000
01-1091-6062	Dues and Subscriptions	4,700	4,700	5,000
01-1091-6067	Postage	21,200	21,200	20,000
01-1091-6192	City Buildings Water & Sewer	17,800	17,800	25,000
01-1091-6207	City Events			35,000
01-1091-6223	Contrib to Liq Board	1,600	1,600	1,600
01-1091-6276	Professional Services	11,000	11,000	13,000
01-1091-6277	Travel Expense	1,900	1,900	4,700
01-1091-6278	Employee Development	9,100	9,100	11,000
01-1091-6280	Utilities	8,600	8,600	6,600
01-1091-6282	Office Supplies	13,700	13,700	14,000
01-1091-6283	Public Relations	12,300	12,300	19,000
01-1091-6284	Vehicle Maintenance	1,100	1,100	2,000
01-1091-6286	Vehicle Fuel	700	700	500
	<b>Subtotal - Non-Employee</b>	<b>113,700</b>	<b>113,700</b>	<b>171,400</b>
<b>CAPITAL EQUIPMENT/PROJECTS</b>				
01-1091-6501	Capital Equipment	40,000	54,800	20,000
01-1091-6506	Opera House Restoration	1,550,000	1,550,000	
	<b>Subtotal - Capital</b>	<b>1,590,000</b>	<b>1,604,800</b>	<b>20,000</b>
	<b>TOTAL - ADMINISTRATION</b>	<b>2,551,600</b>	<b>2,566,400</b>	<b>1,054,700</b>



# INFORMATION TECHNOLOGY

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1094-5001	Salaries - Regular Time	99,900	99,900	59,400
01-1094-5004	Salaries - Overtime	4,000	4,000	4,000
01-1094-5013	Salaries - Sick Leave	5,000	5,000	3,100
01-1094-5016	Salaries - Annual Leave	5,000	5,000	3,100
01-1094-5019	Salaries - Personal Leave	1,700	1,700	1,000
01-1094-5022	FICA Expense	8,800	8,800	5,400
01-1094-5028	Hospitalization	34,700	34,700	21,300
01-1094-5031	Workman's Comp	100	100	100
01-1094-5040	Retirement	5,300	5,300	3,600
01-1094-5045	Actuarial & Pension Services	900	900	600
	<b>Subtotal - Employee</b>	<b>165,400</b>	<b>165,400</b>	<b>101,600</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1094-6075	Office Machine Rental	27,600	27,600	28,500
01-1094-6137	Other Supplies & Materials	3,000	3,000	3,000
01-1094-6155	Equipment Maintenance	64,100	64,100	90,500
01-1094-6281	Communications	33,600	33,600	33,600
01-1094-6285	Office Equipment	42,400	42,400	42,400
	<b>Subtotal - Non-Employee</b>	<b>170,700</b>	<b>170,700</b>	<b>198,000</b>
<b>CAPITAL EQUIPMENT/PROJECTS</b>				
01-1094-6501	Capital Projects			25,000
	<b>Subtotal - Capital</b>			<b>25,000</b>
	<b>TOTAL - IT</b>	<b>336,100</b>	<b>336,100</b>	<b>324,600</b>

# REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>REGISTRATION AND ELECTIONS</b>				
01-1041-5007	Salaries - Seasonal	2,500	2,500	2,500
01-1041-5022	FICA Expense	200	200	200
01-1041-6145	Facility Rental	800	800	800
01-1041-6282	Office Supplies	700	700	700
01-1041-6283	Public Relations	1,300	1,300	1,300
	<b>TOTAL - REGISTRTRN/ELECTIONS</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
<b>LEGAL SERVICES</b>				
01-1061-6061	Legal Services - Council	90,400	90,400	90,400
	<b>TOTAL - LEGAL SERVICES</b>	<b>90,400</b>	<b>90,400</b>	<b>90,400</b>
<b>INSURANCE</b>				
01-2400-6125	Consulting Fees	1,500	1,500	1,500
01-2400-6200	Casualty Insurance	108,200	108,200	108,200
01-2400-6290	Unemployment Insurance	15,000	15,000	15,000
	<b>TOTAL - INSURANCE</b>	<b>124,700</b>	<b>124,700</b>	<b>124,700</b>



**ECONOMIC DEVELOPMENT**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2017</b>	<b>Current Budget FY 2017</b>	<b>Requested Budget FY 2018</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1071-5001	Salaries - Regular Time	161,800	161,800	162,600
01-1071-5004	Salaries - Overtime	400	400	5,300
01-1071-5013	Salaries - Sick Leave	8,400	8,400	8,600
01-1071-5016	Salaries - Annual Leave	14,800	14,800	11,900
01-1071-5019	Salaries - Personal Leave	2,800	2,800	2,900
01-1071-5022	FICA Expense	14,400	14,400	14,600
01-1071-5028	Hospitalization	28,700	28,700	25,600
01-1071-5031	Workman's Comp	300	300	200
01-1071-5040	Retirement	13,200	13,200	10,500
01-1071-5045	Actuarial & Pension Services	4,000	4,000	1,800
	<b>Subtotal - Employee</b>	<b>248,800</b>	<b>248,800</b>	<b>244,000</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1071-6062	Dues and Subscriptions	2,000	2,000	800
01-1071-6067	Postage	300	300	500
01-1071-6070	Printing and Publishing	6,800	6,800	16,000
01-1071-6130	Items for Resale	2,400	2,400	10,000
01-1071-6206	Economic Development Activities	8,600	8,600	15,000
01-1071-6276	Professional Services	26,400	26,400	25,000
01-1071-6277	Travel Expense	5,200	5,200	5,000
01-1071-6278	Employee Development	3,300	3,300	1,000
01-1071-6280	Utilities	1,800	1,800	1,700
01-1071-6282	Office Supplies	1,000	1,000	1,000
01-1071-6283	Public Relations	14,700	14,700	15,000
01-1071-6288	Advertising	40,000	40,000	45,000
	<b>Subtotal - Non-Employee</b>	<b>112,500</b>	<b>112,500</b>	<b>136,000</b>
<b>CAPITAL EQUIPMENT/PROJECTS</b>				
01-1071-6501	Capital Equipment	300,000		
	<b>Subtotal - Capital</b>	<b>300,000</b>		
	<b>TOTAL - EDP</b>	<b>661,300</b>	<b>361,300</b>	<b>380,000</b>

# FINANCE

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1051-5001	Salaries - Regular Time	417,800	417,800	418,400
01-1051-5004	Salaries - Overtime	200	200	300
01-1051-5013	Salaries - Sick Leave	21,300	21,300	22,000
01-1051-5016	Salaries - Annual Leave	29,800	29,800	30,600
01-1051-5019	Salaries - Personal Leave	7,100	7,100	7,300
01-1051-5022	FICA Expense	36,400	36,400	36,600
01-1051-5028	Hospitalization	120,900	120,900	104,300
01-1051-5031	Workman's Comp	600	600	600
01-1051-5040	Retirement	22,600	22,600	25,800
01-1051-5045	Actuarial & Investment Servi	3,900	3,900	4,300
	<b>Subtotal - Employee</b>	<b>660,600</b>	<b>660,600</b>	<b>650,200</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1051-6080	Bank Service Charges	22,100	22,100	25,000
01-1051-6276	Professional Services	39,600	39,600	39,600
01-1051-6277	Travel Expense	600	600	600
01-1051-6282	Office Supplies	4,300	4,300	4,000
	<b>Subtotal - Non-Employee</b>	<b>66,600</b>	<b>66,600</b>	<b>69,200</b>
	<b>TOTAL - FINANCE</b>	<b>727,200</b>	<b>727,200</b>	<b>719,400</b>



# PLANNING AND CODE ENFORCEMENT

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1089-5001	Salaries - Regular Time	445,500	445,500	387,700
01-1089-5004	Salaries - Overtime	4,600	4,600	1,000
01-1089-5013	Salaries - Sick Leave	22,900	22,900	15,600
01-1089-5016	Salaries - Annual Leave	34,900	34,900	21,400
01-1089-5019	Salaries - Personal Leave	7,600	7,600	5,200
01-1089-5022	FICA Expense	39,400	39,400	33,000
01-1089-5028	Hospitalization	126,900	126,900	91,100
01-1089-5031	Workman's Comp	5,000	5,000	4,000
01-1089-5040	Retirement	27,700	27,700	18,300
01-1089-5045	Actuarial & Pension Services	4,900	4,900	3,100
	<b>Subtotal - Employee</b>	<b>719,400</b>	<b>719,400</b>	<b>580,400</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1089-6161	Uniform Expense	1,300	1,300	1,300
01-1089-6183	Planning Commission	1,500	1,500	2,000
01-1089-6197	Historic Dist Comm	4,500	4,500	4,000
01-1089-6198	Board of Appeals	1,500	1,500	2,000
01-1089-6275	County Inspections	19,100	19,100	19,100
01-1089-6276	Professional Services	25,000	25,000	25,000
01-1089-6277	Travel Expense	1,100	1,100	1,100
01-1089-6284	Vehicle Maintenance	1,700	1,700	2,000
01-1089-6286	Vehicle Fuel	5,600	5,600	3,800
	<b>Subtotal - Non-Employee</b>	<b>61,300</b>	<b>61,300</b>	<b>60,300</b>
	<b>TOTAL - PLANNING/CODE ENFOR</b>	<b>780,700</b>	<b>780,700</b>	<b>640,700</b>

POLICE ADMINISTRATION

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1111-5001	Salaries - Regular Time	459,600	459,600	453,100
01-1111-5004	Salaries - Overtime	10,000	10,000	10,000
01-1111-5013	Salaries - Sick Leave	23,200	23,200	23,800
01-1111-5016	Salaries - Annual Leave	33,300	33,300	33,100
01-1111-5019	Salaries - Personal Leave	7,700	7,700	7,900
01-1111-5022	FICA Expense	40,800	40,800	40,400
01-1111-5028	Hospitalization	170,700	170,700	128,200
01-1111-5031	Workman's Comp	700	700	700
01-1111-5040	Retirement	31,300	31,300	33,300
01-1111-5045	Actuarial & Pension Services	5,500	5,500	5,600
	<b>Subtotal - Employee</b>	<b>782,800</b>	<b>782,800</b>	<b>736,100</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1111-6067	Postage	300	300	500
01-1111-6153	Range Maintenance	8,000	8,000	45,000
01-1111-6160	Legal Services	4,300	4,300	4,300
01-1111-6274	Grounds Maintenance			800
01-1111-6275	Mandated Tests & Related Sup	10,000	10,000	10,000
01-1111-6276	Professional Services	4,500	4,500	4,500
01-1111-6277	Travel Expense	4,000	4,000	4,000
01-1111-6280	Utilities	53,500	53,500	40,700
01-1111-6281	Communications	29,100	29,100	29,100
01-1111-6282	Office Supplies	2,000	2,000	3,900
01-1111-6283	Public Relations	9,000	9,000	9,000
01-1111-6285	Office Equipment	8,000	8,000	8,000
	<b>Subtotal - Non-Employee</b>	<b>132,700</b>	<b>132,700</b>	<b>159,800</b>
	<b>TOTAL - POLICE ADMINISTRATI</b>	<b>915,500</b>	<b>915,500</b>	<b>895,900</b>



**POLICE PATROL AND INVESTIGATION**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2017</b>	<b>Current Budget FY 2017</b>	<b>Requested Budget FY 2018</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1112-5001	Salaries - Regular Time	2,008,900	2,008,900	1,981,200
01-1112-5004	Salaries - Overtime	185,500	185,500	170,000
01-1112-5013	Salaries - Sick Leave	101,500	101,500	103,700
01-1112-5016	Salaries - Annual Leave	131,600	131,600	132,600
01-1112-5019	Salaries - Personal Leave	33,800	33,800	34,600
01-1112-5022	FICA Expense	188,300	188,300	185,300
01-1112-5028	Hospitalization	564,200	564,200	468,200
01-1112-5031	Workman's Comp	106,600	106,600	109,000
01-1112-5040	Retirement	684,800	684,800	710,900
01-1112-5045	Actuarial & Pension Services	120,500	120,500	119,100
	<b>Subtotal - Employee</b>	<b>4,125,700</b>	<b>4,125,700</b>	<b>4,014,600</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1112-6137	Supplies and Materials	28,200	28,200	28,000
01-1112-6151	K9 Expense	4,200	4,200	5,000
01-1112-6153	Building Maintenance	10,000	10,000	10,000
01-1112-6155	Equip Maintenance	3,700	3,700	4,000
01-1112-6161	Uniform Expense	26,000	26,000	15,000
01-1112-6163	Employee Training	24,000	24,000	24,000
01-1112-6284	Vehicle Maintenance	40,000	40,000	40,000
01-1112-6286	Vehicle Fuel	74,800	74,800	58,200
	<b>Subtotal - Non-Employee</b>	<b>210,900</b>	<b>210,900</b>	<b>184,200</b>
<b>CAPITAL EQUIPMENT/PROJECTS</b>				
01-1112-6501	Capital Equipment	100,000	131,900	100,000
	<b>Subtotal - Capital</b>	<b>100,000</b>	<b>131,900</b>	<b>100,000</b>
	<b>TOTAL - POLICE PATROL &amp; INVE</b>	<b>4,436,600</b>	<b>4,468,500</b>	<b>4,298,800</b>

**PUBLIC WORKS**

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>DPW ADMINISTRATION</b>				
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1211-5001	Salaries - Regular Time	597,500	597,500	696,100
01-1211-5004	Salaries - Overtime	16,800	16,800	4,800
01-1211-5013	Salaries - Sick Leave	28,800	28,800	35,100
01-1211-5016	Salaries - Annual Leave	41,500	41,500	49,600
01-1211-5019	Salaries - Personal Leave	9,600	9,600	11,700
01-1211-5022	FICA Expense	53,100	53,100	61,000
01-1211-5028	Hospitalization	145,000	145,000	134,300
01-1211-5031	Workman's Comp	8,200	8,200	9,600
01-1211-5040	Retirement	37,800	37,800	48,000
01-1211-5045	Actuarial & Pension Services	6,700	6,700	8,000
	<b>Subtotal - Employee</b>	<b>945,000</b>	<b>945,000</b>	<b>1,058,200</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1211-6161	Uniform Expense	2,000	2,000	2,700
01-1211-6277	Travel Expense	700	700	700
01-1211-6283	Public Relations	300	300	1,000
	<b>Subtotal - Non-Employee</b>	<b>3,000</b>	<b>3,000</b>	<b>4,400</b>
	<b>TOTAL - DPW ADMINISTRATION</b>	<b>948,000</b>	<b>948,000</b>	<b>1,062,600</b>
<b>WASTE DISPOSAL</b>				
01-1244-6125	Contractual Services	550,000	550,000	550,000
	<b>TOTAL - WASTE DISPOSAL</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>
<b>SIDEWALKS AND CURBS</b>				
01-1253-6137	Supplies and Materials	17,100	17,100	11,300
	<b>TOTAL - SIDEWALKS AND CURBS</b>	<b>17,100</b>	<b>17,100</b>	<b>11,300</b>
<b>SNOW AND ICE REMOVAL</b>				
01-1254-6137	Other Supplies and Materials	18,000	18,000	18,000
01-1254-6155	Equip Maintenance	3,700	3,700	3,700
01-1254-6159	Minor Equipment and Tools	200	200	200
01-1254-6282	Public Relations	100	100	100
	<b>TOTAL - SNOW AND ICE REMOV.</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>
<b>STORM DRAINAGE</b>				
01-1256-6137	Other Supplies and Materials	2,000	2,000	1,900
01-1256-6276	Professional Services	5,000	5,000	20,000
	<b>TOTAL - STORM DRAINAGE</b>	<b>7,000</b>	<b>7,000</b>	<b>21,900</b>
<b>STREET LIGHTS</b>				
01-1258-6137	Other Supplies and Materials	200	200	200
01-1258-6276	Professional Services	3,000	3,000	2,800
01-1258-6280	Utilities	209,600	209,600	202,600
	<b>TOTAL - STREET LIGHTS</b>	<b>212,800</b>	<b>212,800</b>	<b>205,600</b>
<b>TREE SERVICES</b>				
01-1290-6137	Other Supplies and Materials	400	400	4,000
01-1290-6276	Professional Services	35,000	35,000	40,000
	<b>TOTAL - TREE SERVICES</b>	<b>35,400</b>	<b>35,400</b>	<b>44,000</b>



# PUBLIC WORKS

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>BUILDING AND PROPERTY MAINTENANCE</b>				
01-1292-6153	Building Maintenance	72,000	72,000	78,000
01-1292-6274	Grounds Maintenance			50,000
	<b>TOTAL - BLDG. AND PRPTY MAIN</b>	<b>72,000</b>	<b>72,000</b>	<b>128,000</b>
<b>RECREATION SUPPORT</b>				
01-1293-6137	Supplies and Materials	7,000	32,000	32,000
01-1293-6275	Park Maintenance	55,000	55,000	30,000
01-1293-6280	Utilities	22,400	22,400	15,400
	<b>TOTAL - RECREATION SUPPORT</b>	<b>84,400</b>	<b>109,400</b>	<b>77,400</b>
	<b>TOTAL - PUBLIC WORKS</b>	<b>1,948,700</b>	<b>1,973,700</b>	<b>2,122,800</b>

# HIGHWAYS & STREETS

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1251-5001	Salaries - Regular Time	546,200	546,200	611,700
01-1251-5004	Salaries - Overtime	32,000	32,000	18,500
01-1251-5013	Salaries - Sick Leave	27,100	27,100	31,800
01-1251-5016	Salaries - Annual Leave	32,800	32,800	37,000
01-1251-5019	Salaries - Personal Leave	9,000	9,000	10,600
01-1251-5022	FICA Expense	49,500	49,500	54,300
01-1251-5028	Hospitalization	184,600	184,600	171,600
01-1251-5031	Workman's Comp	10,300	10,300	12,100
01-1251-5040	Retirement	28,800	28,800	37,200
01-1251-5045	Actuarial & Pension Services	5,100	5,100	6,200
	<b>Subtotal - Employee</b>	<b>925,400</b>	<b>925,400</b>	<b>991,000</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1251-6137	Supplies and Materials	60,000	60,000	50,000
01-1251-6145	Rental Expense	300	300	500
01-1251-6155	Equip Maintenance	23,900	23,900	24,000
01-1251-6159	Minor Equipment and Tools	1,600	1,600	5,400
01-1251-6161	Uniform Expense	10,000	10,000	10,000
01-1251-6277	Travel Expense	100	100	100
01-1251-6279	Engineering Services	2,500	2,500	2,500
01-1251-6280	Utilities	10,000	10,000	5,500
01-1251-6282	Office Supplies	500	500	500
01-1251-6284	Vehicle Maintenance	4,000	4,000	5,500
01-1251-6285	Office Equipment	500	500	500
01-1251-6286	Vehicle Fuel	32,200	32,200	22,800
	<b>Subtotal - Non-Employee</b>	<b>145,600</b>	<b>145,600</b>	<b>127,300</b>
<b>CAPITAL EQUIPMENT/PROJECTS</b>				
01-1251-6501	Capital Equipment	85,000	60,000	
01-1251-7013	Paving Program	200,000	336,200	291,000
01-1251-7069	Promenade Rehabilitation	135,000		
01-1251-7071	City Parks Upgrades	288,200	424,000	100,000
01-1251-7072	Tydings Park War Memorial Upgrade	50,000	50,000	
01-1251-7073	MS4 Stormwater Remediation	175,000	175,000	30,000
01-1251-7074	City Dog Parks		19,200	
01-1251-7075	Promenade Redecking (PF - \$24,200)			60,000
01-1251-7077	Promenade Grill Roof Repair			10,000
01-1251-7080	Elevated Walkway @ Joe K Trail			65,000
01-1251-7082	Water Street Remediation (HC - \$250,000)			250,000
01-1251-7083	Bradford Green Remediation			70,000
01-1251-7084	Critical Area Remediation (WAGP - \$34,000)			151,000
01-1251-8000	Lilly Run (HC - \$86,400)			86,400
	<b>Subtotal - Capital</b>	<b>933,200</b>	<b>1,064,400</b>	<b>1,113,400</b>
	<b>TOTAL - HIGHWAYS/STREETS</b>	<b>2,004,200</b>	<b>2,135,400</b>	<b>2,231,700</b>



# SHOP OPERATION

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1242-5001	Salaries - Regular Time	158,100	158,100	157,300
01-1242-5004	Salaries - Overtime	5,500	5,500	2,600
01-1242-5013	Salaries - Sick Leave	8,000	8,000	8,300
01-1242-5016	Salaries - Annual Leave	11,100	11,100	11,500
01-1242-5019	Salaries - Personal Leave	2,700	2,700	2,800
01-1242-5022	FICA Expense	14,200	14,200	14,000
01-1242-5028	Hospitalization	36,700	36,700	31,900
01-1242-5031	Workman's Comp	3,000	3,000	3,100
01-1242-5040	Retirement	8,500	8,500	9,700
01-1242-5045	Actuarial & Pension Services	1,500	1,500	1,600
	<b>Subtotal - Employee</b>	<b>249,300</b>	<b>249,300</b>	<b>242,800</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1242-6137	Supplies and Materials	10,000	10,000	14,000
01-1242-6155	Equipment Maintenance	300	300	300
01-1242-6159	Minor Equipment and Tools	1,800	1,800	1,800
01-1242-6161	Uniform Expense	3,000	3,000	3,500
01-1242-6276	Professional Services	1,500	1,500	3,000
01-1242-6280	Utilities	7,700	7,700	4,700
01-1242-6282	Office Supplies	200	200	200
01-1242-6284	Vehicle Maintenance	800	800	1,200
01-1242-6285	Office Equipment	100	100	100
01-1242-6286	Vehicle Fuel	1,600	1,600	25,800
	<b>Subtotal - Non-Employee</b>	<b>27,000</b>	<b>27,000</b>	<b>54,600</b>
<b>CAPITAL EQUIPMENT/PROJECTS</b>				
01-1242-6501	Capital Equipment			10,500
	<b>Subtotal - Capital</b>			<b>10,500</b>
	<b>TOTAL - SHOP OPERATION</b>	<b>276,300</b>	<b>276,300</b>	<b>307,900</b>

# VOLUNTEER ORGANIZATIONS

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>SERVICE ORGANIZATIONS</b>				
01-1815-6180	Army Alliance	1,500	1,500	1,500
01-1815-6181	Small Business Resource Cent	2,000	2,000	1,000
01-1815-6182	HdG Alliance		10,000	10,000
	<b>TOTAL - SERVICE ORGANIZATIO</b>	<b>3,500</b>	<b>13,500</b>	<b>12,500</b>
<b>CIVIC GROUPS</b>				
01-2332-6084	Lower Susq Heritage Greenway	1,000	1,000	1,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000
01-2332-6091	Little League	10,000	10,000	5,000
01-2332-6094	HdG Public Schools	4,000	4,000	4,000
01-2332-6193	Recreation Council	56,700	56,700	56,700
01-2332-6209	Arts Commission	5,000	5,000	5,000
01-2332-6252	Heritage Corridor Mgmt Counc	500	500	500
01-2332-6253	Community Projects of HdG	20,000	20,000	10,000
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000
01-2332-6256	Kitchen Door	1,000	1,000	1,000
01-2332-6257	Grace Place	800	800	800
01-2332-6258	HdG Youth Sailing School			5,000
01-2332-6259	HdG Green Team			5,000
01-2332-6289	Independence Day Commission	3,500	38,500	3,500
	<b>TOTAL - CIVIC GROUPS</b>	<b>118,500</b>	<b>153,500</b>	<b>113,500</b>
<b>MUSEUMS</b>				
01-2334-6208	Lockhouse Expenses	15,000	15,000	15,000
01-2334-6218	Lighthouse Expense	15,000	15,000	15,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000
01-2334-6228	Skipjack/Ches. Heritage Cons.	15,000	15,000	15,000
	<b>TOTAL - MUSEUMS</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>EMERGENCY SERVICES</b>				
01-1125-6290	HdG Ambulance Corps	96,600	96,600	96,600
01-1131-6290	Susquehanna Hose Co	325,700	325,700	325,700
01-1131-6501	Capital Equipment	150,000	175,000	175,000
	<b>TOTAL - EMERGENCY SERVICES</b>	<b>572,300</b>	<b>597,300</b>	<b>597,300</b>
	<b>TOTAL - VOLUNTEER ORGS.</b>	<b>769,300</b>	<b>839,300</b>	<b>798,300</b>



**GENERAL FUND DEBT SERVICE**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2017</b>	<b>Current Budget FY 2017</b>	<b>Requested Budget FY 2018</b>
01-2410-6416	130 CDA 2006 Park Improvemen	20,000	20,000	20,500
01-2410-6417	130 CDA 2006 Park Improvemen	10,100	10,100	9,300
01-2410-6418	130 CDA 2006 Park Improvemen	200	200	200
01-2410-6428	141 701 Concord Principal	32,500	32,500	33,800
01-2410-6429	141 701 Concord Interest	47,500	47,500	46,200
01-2410-6437	142 2013 Refinancing Principal	209,600	209,600	184,600
01-2410-6438	142 2013 Refinancing Interest	32,000	32,000	27,700
01-2410-6439	143 2016 DHCD Opera House Principal	94,300	109,300	128,300
01-2410-6440	143 2016 DHCD Opera House Interest	105,000	33,200	37,900
01-2410-6441	144 627/649 Water Street Principal			30,000
	<b>GENERAL FUND DEBT SERVICE</b>	<b>551,200</b>	<b>494,400</b>	<b>518,500</b>



**CAPITAL BUDGET WORKSHEET**  
General Fund

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
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**CAPITAL EQUIPMENT**

01-1071-6501	Streetscape Improvements (DHCD - \$200,000)	200,000		
01-1071-6501	Downtown Engineering (DHCD - \$50,000)	50,000		
01-1071-6501	Streetscape Improvements (DHCD - \$50,000)	50,000		
01-1091-6501	Up Lighting	40,000	40,000	
01-1091-6501	City Hall Land (Sessions)			
01-1091-6501	GEM Car		14,800	
01-1091-6501	Trolley			20,000
01-1094-6501	Fiber Optic Connection - WWTP/DPW			25,000
01-1112-6501	Vehicles (4)	100,000	100,000	100,000
01-1112-6501	RADAR Replacements (4)		31,900	
01-1242-6501	Diagnostic Computer			10,500
01-1251-6501	Plow and Spreader Box	20,000	20,000	
01-1251-6501	Recycling Containers	25,000		
01-1251-6501	Crack Sealer Machine	40,000	40,000	
	<b>Subtotal - Equipment</b>	<b>525,000</b>	<b>246,700</b>	<b>155,500</b>

**CAPITAL PROJECTS**

01-1091-6506	Opera House Restoration	1,550,000	1,550,000	
01-1251-7013	Paving Program	200,000	336,200	
01-1251-7013	Road Repairs			200,000
01-1251-7013	Lane Repairs			70,000
01-1251-7013	Chapel Road Culvert			21,000
01-1251-7069	Promenade Rehabilitation	135,000		
01-1251-7071	City Parks Upgrades	288,200	424,000	
01-1251-7071	Tydings Park			100,000
01-1251-7072	Tydings Park War Memorial Upgrade	50,000	50,000	
01-1251-7073	MS4 Stormwater Remediation	175,000	175,000	30,000
01-1251-7074	City Dog Parks		19,200	
01-1251-7075	Promenade Redecking (PF - \$24,200)			60,000
01-1251-7077	Promenade Grill Roof Repair			10,000
01-1251-7080	Elevated Walkway @ Joe K Trail			65,000
01-1251-7082	Water Street Remediation (HC - \$250,000)			250,000
01-1251-7083	Bradford Green Remediation			70,000
01-1251-7084	Critical Area Remediation (WAGP - \$34,600), (CA - \$116,400)			151,000
01-1251-8000	Lilly Run (HC - \$86,400)			86,400
	<b>Subtotal - Projects</b>	<b>2,398,200</b>	<b>2,554,400</b>	<b>1,113,400</b>
	<b>TOTAL CAPITAL ITEMS</b>	<b>2,923,200</b>	<b>2,801,100</b>	<b>1,268,900</b>

## Fund 9 - Water & Sewer Fund

## FY 2018 vs FY 2017 vs FY 2016

## WATER &amp; SEWER FUND

	ORIG. BGT. FY 2017	CURR. BGT. FY 2017	REQUESTED FY 2018	Page
<b>Operating Revenues</b>				
Water Production	\$2,871,100	\$3,011,100	\$3,238,700	1
Water Distribution	1,103,900	1,103,900	1,104,500	1
Wastewater Treatment	3,414,200	3,624,200	3,647,600	1
Miscellaneous W&S	170,900	170,900	159,800	1
	<u>7,560,100</u>	<u>7,910,100</u>	<u>8,150,600</u>	
<b>Operating Expenses</b>				
Water Production	1,951,100	2,286,800	2,352,800	2
Water Distribution	908,100	908,100	899,800	3
Wastewater Treatment	2,044,200	2,007,100	1,959,400	4
	<u>4,903,400</u>	<u>5,202,000</u>	<u>5,212,000</u>	
<b>Net Operating Income/(Loss)</b>	<b>2,656,700</b>	<b>2,708,100</b>	<b>2,938,600</b>	
<b>Capital Revenues</b>				
Designated Infrastructure Fees	1,187,700	1,541,900	1,187,700	1
Grant/Debt Proceeds	6,103,300	2,468,300	2,573,600	1
	<u>7,291,000</u>	<u>4,010,200</u>	<u>3,761,300</u>	
<b>Capital Expenses</b>				
Debt Service	2,467,500	2,364,500	2,426,600	6
Capital Projects	6,319,000	3,038,200	3,305,100	5
	<u>8,786,500</u>	<u>5,402,700</u>	<u>5,731,700</u>	
<b>Net Capital Income/(Loss)</b>	<b>(1,495,500)</b>	<b>(1,392,500)</b>	<b>(1,970,400)</b>	
<b>Fund Increase/(Decrease)</b>	<b>1,161,200</b>	<b>1,315,600</b>	<b>968,200</b>	
<b>Beginning Balance</b>	<b>(2,190,700)</b>	<b>(2,345,100)</b>	<b>(1,100,100)</b>	1
<b>Fund Transfers/Reserves</b>	<b>1,029,500</b>	<b>1,029,500</b>	<b>131,900</b>	1
<b>Fund Excess/ (Deficiency)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	



**FUND 9 - WATER & SEWER  
REVENUES**

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>WATER PRODUCTION FEES</b>				
09-1209-44-28	Truckload Wtr Sales	200	200	200
09-1209-44-41	Water Revenue	2,273,400	2,413,400	3,127,600
09-1209-44-44	County Water Agreement	596,600	596,600	108,300
09-1209-44-70	Misc Revenue - Water	900	900	2,600
	<b>Subtotal - Water Fees</b>	<b>2,871,100</b>	<b>3,011,100</b>	<b>3,238,700</b>
09-1309-44-10	Water Meter Sales	11,200	11,200	19,600
09-1309-44-17	Service Participation Fee	16,600	16,600	16,800
09-1309-44-41	Debt Service Fee	564,800	564,800	555,700
09-1309-44-43	Engineering Services Reimbur	15,000	15,000	20,000
09-1309-44-46	Base Fees	457,400	457,400	457,400
09-1309-44-56	Svc Chg Turn-On/Off	38,900	38,900	35,000
	<b>Subtotal - Water Distribution</b>	<b>1,103,900</b>	<b>1,103,900</b>	<b>1,104,500</b>
<b>WATER PLANT INFRASTRUCTURE FEES</b>				
09-1209-42-47	User Benefit Fees - Water	78,300	78,300	78,300
09-1209-42-48	Capital Cost Recovery Charge	240,000	322,400	240,000
	<b>Subtotal - Water Capital</b>	<b>318,300</b>	<b>400,700</b>	<b>318,300</b>
<b>WASTEWATER TREATMENT FEES</b>				
09-1409-44-41	Sewer Revenue	3,378,600	3,588,600	3,588,600
09-1409-44-49	Industrial Surcharge	35,600	35,600	59,000
	<b>Subtotal - Wastewater Fees</b>	<b>3,414,200</b>	<b>3,624,200</b>	<b>3,647,600</b>
<b>WASTEWATER PLANT INFRASTRUCTURE FEES</b>				
09-1409-42-47	User Benefit Fees - Sewer	77,400	77,400	77,400
09-1409-42-48	Cost Recovery Charge	792,000	1,063,800	792,000
	<b>Subtotal - Wastewater Capital</b>	<b>869,400</b>	<b>1,141,200</b>	<b>869,400</b>
<b>MISCELLANEOUS FUND 9 REVENUES</b>				
09-0001-46-08	Sale of Surplus Vehicles & E	800	800	
09-0001-46-22	Interest Income	200	200	1,100
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	6,600	6,600	8,000
09-0001-46-39	Expense Reimbursement - Billed	10,000	10,000	22,900
09-0001-46-40	Expense Reimbursement	19,700	19,700	5,900
09-0001-46-50	Misc AR Penalty	5,100	5,100	200
09-1209-46-43	Penalties - Water	10,200	10,200	11,900
09-1209-46-66	Penalties - User Benefits	3,800	3,800	6,400
09-1309-46-42	Connection Fees	5,100	5,100	9,700
09-1409-46-42	Connecting Fees	5,900	5,900	9,800
09-1409-46-43	Penalties - Sewer	16,800	16,800	19,300
09-1409-46-71	BOD Surcharge	86,700	86,700	64,600
	<b>Subtotal - Miscellaneous</b>	<b>170,900</b>	<b>170,900</b>	<b>159,800</b>
<b>FUND TRANSFERS AND LOAN PROCEEDS</b>				
09-0001-49-01	Short Term General Fund Advance	1,029,500	1,029,500	131,900
09-0001-49-01	Appropriated Retained Earnings	(2,190,700)	(2,345,100)	(1,100,100)
09-0001-49-27	DHCD Bond Proceeds	2,400,000	2,400,000	1,677,700
09-0001-48-50	MDE Grant Proceeds	3,703,300	68,300	895,900
	<b>Subtotal - Transfers/Reserves</b>	<b>4,942,100</b>	<b>1,152,700</b>	<b>1,605,400</b>
	<b>TOTAL - WATER &amp; SEWER</b>	<b>13,689,900</b>	<b>10,604,700</b>	<b>10,943,700</b>



# WATER PRODUCTION

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
09-1231-5001	Salaries - Regular Time	508,000	508,000	501,800
09-1231-5004	Salaries - Overtime	10,000	10,000	15,000
09-1231-5013	Salaries - Sick Leave	23,700	23,700	24,400
09-1231-5016	Salaries - Annual Leave	35,700	35,700	37,700
09-1231-5019	Salaries - Personal Leave	7,900	7,900	8,100
09-1231-5022	FICA Expense	44,800	44,800	44,900
09-1231-5028	Hospitalization	199,400	199,400	151,100
09-1231-5031	Workman's Comp	9,700	9,700	10,000
09-1231-5040	Retirement	28,100	28,100	31,500
09-1231-5045	Actuarial & Pension Services	4,900	4,900	5,300
	<b>Subtotal - Employee</b>	<b>872,200</b>	<b>872,200</b>	<b>829,800</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
09-1231-6067	Postage	400	400	1,500
09-1231-6135	Contract Laboratory	12,000	12,000	15,000
09-1231-6136	Lab Supplies & Equipment	13,000	13,000	15,000
09-1231-6137	Other Supplies and Materials	6,000	6,000	5,000
09-1231-6139	Chemical Expense	80,000	80,000	80,000
09-1231-6141	Sludge Removal	2,800	2,800	30,000
09-1231-6143	Decant to Sanitary Sewer	20,300	20,300	10,000
09-1231-6145	Rental Expense	300	300	300
09-1231-6146	SHB Shared Chem & Utilities	51,000	51,000	50,000
09-1231-6153	Building Maintenance	8,000	8,000	10,000
09-1231-6155	Equip Maintenance	55,000	55,000	65,000
09-1231-6159	Minor Equipment and Tools	2,000	2,000	5,000
09-1231-6161	Uniform Expense	7,500	7,500	8,000
09-1231-6166	Distributed Expenses	475,200	475,200	510,000
09-1231-6193	City Buildings Water & Sewer	150,000	500,000	502,500
09-1231-6200	Casualty Insurance	24,100	24,100	24,100
09-1231-6212	Loop Meter	2,500	2,500	3,500
09-1231-6274	Grounds Maintenance			3,000
09-1231-6276	Professional Services	10,000	10,000	55,000
09-1231-6278	Employee Development	5,000	5,000	5,000
09-1231-6280	Utilities	140,500	126,200	114,800
09-1231-6281	Communications	8,500	8,500	8,000
09-1231-6282	Office Supplies	1,500	1,500	1,500
09-1231-6286	Vehicle Fuel	3,300	3,300	800
	<b>Subtotal - Non-Employee</b>	<b>1,078,900</b>	<b>1,414,600</b>	<b>1,523,000</b>
	<b>TOTAL - WATER PRODUCTION</b>	<b>1,951,100</b>	<b>2,286,800</b>	<b>2,352,800</b>

# WATER DISTRIBUTION

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
09-1232-5001	Salaries - Regular Time	391,600	391,600	389,700
09-1232-5004	Salaries - Overtime	51,000	51,000	29,700
09-1232-5013	Salaries - Sick Leave	19,800	19,800	20,500
09-1232-5016	Salaries - Annual Leave	27,900	27,900	28,900
09-1232-5019	Salaries - Personal Leave	6,600	6,600	6,800
09-1232-5022	FICA Expense	38,000	38,000	36,400
09-1232-5028	Hospitalization	142,000	142,000	122,300
09-1232-5031	Workman's Comp	7,500	7,500	7,800
09-1232-5040	Retirement	21,000	21,000	24,000
09-1232-5045	Actuarial & Pension Services	3,700	3,700	4,000
	<b>Subtotal - Employee</b>	<b>709,100</b>	<b>709,100</b>	<b>670,100</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
09-1232-6080	Bank Service Charges	18,200	18,200	18,200
09-1232-6137	Other Supplies and Materials	80,000	80,000	90,000
09-1232-6140	Meters	27,900	27,900	40,000
09-1232-6145	Rental Expense	500	500	600
09-1232-6155	Equip Maintenance	13,000	13,000	18,000
09-1232-6159	Minor Equipment and Tools	3,400	3,400	3,400
09-1232-6161	Uniform Expense	6,000	6,000	6,000
09-1232-6200	Casualty Insurance	200	200	200
09-1232-6276	Professional Services	6,500	6,500	10,000
09-1232-6277	Travel Expense	200	200	200
09-1232-6278	Employee Development	2,300	2,300	1,500
09-1232-6279	Engineering Services	15,000	15,000	20,000
09-1232-6281	Communications	1,300	1,300	1,200
09-1232-6282	Office Supplies	300	300	100
09-1232-6284	Vehicle Maintenance	3,000	3,000	4,000
09-1232-6285	Office Equipment	300	300	100
09-1232-6286	Vehicle Fuel	20,900	20,900	16,200
	<b>Subtotal - Non-Employee</b>	<b>199,000</b>	<b>199,000</b>	<b>229,700</b>
	<b>TOTAL - WATER DISTRIBUTION</b>	<b>908,100</b>	<b>908,100</b>	<b>899,800</b>



# WASTEWATER TREATMENT

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
09-1245-5001	Salaries - Regular Time	540,900	540,900	492,000
09-1245-5004	Salaries - Overtime	10,000	10,000	8,900
09-1245-5013	Salaries - Sick Leave	27,700	27,700	26,100
09-1245-5016	Salaries - Annual Leave	42,900	42,900	40,500
09-1245-5019	Salaries - Personal Leave	9,200	9,200	8,700
09-1245-5022	FICA Expense	48,200	48,200	44,100
09-1245-5028	Hospitalization	177,900	177,900	154,800
09-1245-5031	Workman's Comp	10,500	10,500	9,900
09-1245-5040	Retirement	29,400	29,400	30,600
09-1245-5045	Actuarial & Pension Services	5,200	5,200	5,100
	<b>Subtotal - Employee</b>	<b>901,900</b>	<b>901,900</b>	<b>820,700</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
09-1245-6135	Contract Laboratory	15,800	15,800	16,000
09-1245-6136	Lab Supplies & Equipment	12,100	12,100	10,000
09-1245-6137	Supplies and Materials	4,600	4,600	4,600
09-1245-6139	Chemical Expense	73,700	73,700	80,000
09-1245-6140	Pretreatment Work	4,000	4,000	4,000
09-1245-6141	Sludge Removal	39,900	39,900	50,000
09-1245-6153	Building Maintenance	4,100	4,100	4,100
09-1245-6155	Equip Maintenance	31,700	31,700	31,700
09-1245-6159	Minor Equipment and Tools	1,500	1,500	8,000
09-1245-6161	Uniform Expense	9,600	9,600	10,000
09-1245-6166	Distributed Expenses	475,200	475,200	510,000
09-1245-6193	City Buildings Water & Sewer	54,400	54,400	49,000
09-1245-6200	Casualty Insurance	29,300	29,300	31,400
09-1245-6274	Grounds Maintenance	2,500	2,500	10,000
09-1245-6276	Professional Services	7,500	7,500	10,000
09-1245-6277	Travel Expense	100	100	
09-1245-6278	Employee Development	2,100	2,100	2,500
09-1245-6280	Utilities	364,400	327,300	301,200
09-1245-6282	Office Supplies	800	800	800
09-1245-6284	Vehicle Maintenance	2,600	2,600	1,900
09-1245-6286	Vehicle Fuel	6,400	6,400	3,500
	<b>Subtotal - Non-Employee</b>	<b>1,142,300</b>	<b>1,105,200</b>	<b>1,138,700</b>
	<b>TOTAL - WASTEWATER TREATM</b>	<b>2,044,200</b>	<b>2,007,100</b>	<b>1,959,400</b>

**CAPITAL BUDGET WORKSHEET**  
**Water & Sewer Fund**

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
09-1231-6501	County Buyout			400,000
09-1231-6501	Rotary Control Drive			17,900
09-1231-6501	WTP SCADA Repairs (DHCD - \$360,000)	360,000	360,000	
09-1231-9024	WTP Upgrades (DHCD - \$1,118,000)	1,118,000	1,118,000	162,800
09-1231-9025	WTP Filter Controls (DHCD - \$196,000)	196,000	196,000	1,351,000
09-1231-9026	WTP Tube Settlers (DHCD - \$207,000)	207,000	207,000	289,800
09-1231-9027	WTP Roof (DHCD - \$254,000)	254,000	254,000	
09-1231-9028	Flocculator Enhancements (DHCD - \$265,000)	265,000	265,000	
09-1232-9034	Water Main Valve Inserts	35,000	35,000	35,000
09-1232-9042	Water Valve Inserts	85,000		45,000
09-1232-9045	Transmission Main to Graceview (MDE Grant - \$2,255,000)	2,255,000		
09-1232-9046	Main Connection Monarchos to Lapidum Tower (MDE Grant - \$1,295,000)	1,295,000		
09-1232-9047	Fire Hydrant Replacements			25,000
09-1232-9048	Water Line Upgrades (CDBG - \$805,000)			885,500
09-1232-9051	Water Main Replacements		300,000	
09-1232-9052	Sewer Manhole (Congress & Freedom)			48,100
09-1232-9054	Warren St Sewer Main		54,200	
09-1245-6501	Lab Equipment			20,000
09-1245-6501	Main PS Pump 2 Repair	48,000	48,000	
09-1245-6501	Main Pump Rebuild	48,000	48,000	
09-1245-6501	WWTP Wheel Loader	125,000	125,000	
09-1245-9038	Aerobic Digestor Rehab			25,000
09-1245-9037	WWTP SCADA Repairs	28,000	28,000	
	<b>TOTAL - CAPITAL PROJECTS</b>	<b>6,319,000</b>	<b>3,038,200</b>	<b>3,305,100</b>



# WATER AND SEWER DEBT SERVICE

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>WATER FACILITY DEBT SERVICE</b>				
09-2410-6437	142 2013 Refinancing Principal	72,800	72,800	75,300
09-2410-6438	142 2013 Refinancing Interest	2,900	2,900	1,400
09-2410-6439	143 2016 DHCD WTP Repairs Principal	107,700	95,700	146,700
09-2410-6440	143 2016 DHCD WTP Repairs Interest	120,000	29,000	43,200
	<b>Subtotal - Water Debt</b>	<b>303,400</b>	<b>200,400</b>	<b>266,600</b>
<b>WASTEWATER FACILITY DEBT SERVICE</b>				
09-2411-6407	117 MDE 2000 BNR Princ	196,700	196,700	201,400
09-2411-6408	117 MDE 2000 BNR Int	23,500	23,500	18,800
09-2411-6409	117 MDE 2000 BNR Admin	10,400	10,400	10,400
09-2411-6434	138 MDE WWTP Upgrade Princip	1,293,500	1,293,500	1,320,700
09-2411-6435	138 MDE 2007 WWTP Upgrade In	405,600	405,600	378,500
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,100	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	140,600	140,600	139,100
09-2411-6438	142 2013 Refinancing Interest	16,700	16,700	14,000
	<b>Subtotal - Wastewater Debt</b>	<b>2,164,100</b>	<b>2,164,100</b>	<b>2,160,000</b>
	<b>TOTAL - DEBT SERVICE</b>	<b>2,467,500</b>	<b>2,364,500</b>	<b>2,426,600</b>

## Fund 8 - Marina Fund



## FY 2018 vs FY 2017 vs FY 2016

## MARINE FACILITIES FUND

	ORIG. BGT. FY 2017	CURR. BGT. FY 2017	REQUESTED FY 2018	Page
<b>Operating Revenues</b>				
Facility Fees	\$619,600	\$619,600	\$601,900	1
Miscellaneous Income	22,300	22,300	15,200	1
	641,900	641,900	617,100	
<b>Operating Expenses</b>				
Marine Expenses	586,000	586,000	621,800	2
	586,000	586,000	621,800	
<b>Net Operating Income/(Loss)</b>	<b>55,900</b>	<b>55,900</b>	<b>(4,700)</b>	
<b>Capital Expenses</b>				
Capital Projects	27,000	27,000	25,000	3
<b>Net Capital Income/(Loss)</b>	<b>(27,000)</b>	<b>(27,000)</b>	<b>(25,000)</b>	
<b>Fund Increase/(Decrease)</b>	<b>28,900</b>	<b>28,900</b>	<b>(29,700)</b>	
Beginning Balance	253,600	192,800	338,400	1
Fund Transfers/Reserves	(282,500)	(221,700)	(308,700)	1
<b>Fund Excess/ (Deficiency)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**FUND 8 - MARINE FACILITIES - REVENUES**

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>FACILITY FEES</b>				
08-1809-44-52	Annual Slip Reservation Fee	800	800	800
08-1809-44-63	Leasing - Slip Contract	370,500	370,500	382,000
08-1809-44-64	Penalties - Slip Rent	1,700	1,700	3,600
08-1809-44-65	J. Roberts Ramp	1,200	1,200	700
08-1809-44-66	City Yacht Ramp Fees	28,000	28,000	30,500
08-1809-44-70	Gas Pump Sales	153,500	153,500	125,700
08-1809-44-71	Credit Card Gasoline Sales	26,600	26,600	20,300
08-1809-44-72	Electric Fees	22,400	22,400	18,100
08-1809-44-73	Diesel Fuel Sales	11,600	11,600	15,800
08-1809-44-74	Credit Card Diesel Sales	1,900	1,900	3,200
08-1809-44-75	Pumpout Fees	1,400	1,400	1,200
	<b>Subtotal - Facility Fees</b>	<b>619,600</b>	<b>619,600</b>	<b>601,900</b>
<b>MISCELLANEOUS REVENUES</b>				
08-1809-46-08	Gain/Loss on Sale of Assets	3,100	3,100	
08-1809-46-22	Interest Income	200	200	400
08-1809-46-28	Misc Revenue			200
08-1809-46-69	Transient or Short Term	13,700	13,700	10,700
08-1809-46-76	Misc Resale Revenues	5,300	5,300	3,900
	<b>Subtotal - Miscellaneous</b>	<b>22,300</b>	<b>22,300</b>	<b>15,200</b>
<b>FUND TRANSFERS AND LOAN PROCEEDS</b>				
08-1809-49-02	Capital Reserve	(282,500)	(221,700)	(308,700)
08-1809-49-02	Appropriated Retained Earnings	253,600	192,800	338,400
	<b>Subtotal - Transfers/Reserves</b>	<b>(28,900)</b>	<b>(28,900)</b>	<b>29,700</b>
	<b>TOTAL - Marine Facilities</b>	<b>613,000</b>	<b>613,000</b>	<b>646,800</b>



**FUND 8 - MARINE FACILITIES**

Account No.	Description	Original Budget FY 2017	Current Budget FY 2017	Requested Budget FY 2018
<b>EMPLOYEE-RELATED EXPENSES</b>				
08-1839-5001	Salaries - Regular Time	109,500	109,500	106,100
08-1839-5004	Salaries - Overtime	2,300	2,300	2,100
08-1839-5007	Salaries - Seasonal	22,000	22,000	43,600
08-1839-5013	Salaries - Sick Leave	5,300	5,300	5,500
08-1839-5016	Salaries - Annual Leave	6,600	6,600	6,900
08-1839-5019	Salaries - Personal Leave	1,800	1,800	1,800
08-1839-5022	FICA Expense	11,300	11,300	12,700
08-1839-5028	Hospitalization	49,700	49,700	42,400
08-1839-5031	Workman's Comp	2,400	2,400	2,900
08-1839-5040	Retirement	5,700	5,700	6,500
08-1839-5045	Actuarial & Pension Services	1,000	1,000	1,100
	<b>Subtotal - Employee</b>	<b>217,600</b>	<b>217,600</b>	<b>231,600</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
08-1839-6068	Advertising Expense	500	500	500
08-1839-6070	Printing and Publishing	500	500	500
08-1839-6081	Credit Card Expense	2,500	2,500	2,700
08-1839-6130	Misc Resale Items	5,500	5,500	6,000
08-1839-6131	Gasoline (Resale)	165,000	165,000	170,000
08-1839-6132	Diesel Fuel (Resale)	12,000	12,000	16,000
08-1839-6137	Other Supplies and Materials	10,000	10,000	10,000
08-1839-6153	Building Maintenance	6,000	6,000	6,000
08-1839-6155	Equip Maintenance	2,400	2,400	2,600
08-1839-6157	Island Maintenance	4,000	4,000	4,500
08-1839-6161	Uniform Expense	2,400	2,400	2,500
08-1839-6163	Employee Training	400	400	400
08-1839-6166	Distributed Expenses	51,900	51,900	60,300
08-1839-6200	Casualty Insurance	38,200	38,200	48,900
08-1839-6210	Dock Maintenance	9,000	9,000	8,000
08-1839-6276	Professional Services	12,000	12,000	12,000
08-1839-6280	Utilities	38,000	38,000	30,800
08-1839-6281	Communications	4,500	4,500	4,500
08-1839-6282	Office Supplies	1,200	1,200	1,200
08-1839-6284	Vehicle Maintenance	1,900	1,900	2,500
08-1839-6286	Vehicle Fuel	500	500	300
	<b>Subtotal - Non-Employee</b>	<b>368,400</b>	<b>368,400</b>	<b>390,200</b>
	<b>TOTAL - MARINA EXPENSE</b>	<b>586,000</b>	<b>586,000</b>	<b>621,800</b>

**FUND 8 - MARINE FACILITIES CAPITAL PROJECTS**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2017</b>	<b>Current Budget FY 2017</b>	<b>Requested Budget FY 2018</b>
<b>CDA LOANS</b>				
08-1839-6501	Pier 2 & 4 Redecking	27,000	27,000	
08-1839-6501	Pier 5 Redecking			25,000
	<b>TOTAL - MARINA CAPITAL</b>	<b>27,000</b>	<b>27,000</b>	<b>25,000</b>